

Annual Client Service Calendar



1:1 Financial Planning Meetings



Investments



Community support & events



Reporting & Outreach



Ongoing Weekly

January	February	March	April	May	June
KbC Year End Report	Tax Prep Outreach	Coffee & Donuts Learning Session	Advisory Board Luncheon	Tax Compliance Reviews	Annual Golf Event
Dollars for Scholars	PWI	M Tax Preparation Serv	Annual Arc of Monroe Clays Tournament	Annual VOC Flag Day	

Ongoing Investment Activities: weekly economic updates, written briefs, valuation frameworks

Ongoing Financial Planning Activities: reviews, estate planning, portfolio strategy review, valuation framework

Monthly Fireside Chat/Market Update Zoom

Weekly Client Newsletter

July	August	September	October	November	December	
KbC Mid-Year Report	Annual Client Appreciation Picnic	Coffee & Donuts Learning Session	Year End Contribution Limits/Deadlines Outreach			
Lollypop/Rochester Hope for Pets	Advent House Sponsorship	Medicare 101 Client Education	FAFSA Medicare enrollment	Thanksgiving Appeal	Annual Toy Drive	
		Advisory Board Luncheon	RMD Compliance /Year end tax loss harvesting			
		Charitable giving analysis and planning				

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